

Thank you for your interest in joining the Hospice Muskoka Board of Directors. Please use this form to provide useful information about yourself, to assist us in assessing your fit for the Board.

The following are the expectations of Directors:

Directors will:

- Be familiar with the Corporation, its mission, its vision, its values, its goals and objectives and key success measures, its management and the legal and legislative framework in which Hospice Muskoka operates;
- Be aware of potential liabilities in carrying out Board responsibilities;
- Prepare thoroughly for Board and Committee meetings by reviewing the materials prepared and request additional information if required;
- Actively participate in meetings by asking relevant questions, testing for accuracy and consistency and thoughtfully contributing to the deliberations;
- Accept and fulfill Committee responsibilities;
- Attend all Board and Committee meetings if possible and be on time;
- Actively participate in all meetings and become familiar with decisions and deliberations as soon as possible after any missed meetings;
- Vote on all decisions and if there is a vote against or an abstention, the reasons should be clear if abstention is declared;
- Contribute to the orientation of new Board Members;
- Maintain a professional public profile;
- Demonstrate honesty and integrity and leadership in ethical matters; and
- Declare potential conflicts of interest and abstain from discussions and votes where there is potential for conflict.

Please complete the following, all information is kept confidential:

Name:

Home Phone:

Cell Phone:

Address:

E-Mail Address:

Occupation:

Highest Education:

Briefly describe why you would like to join our Board of Directors:

Your current community affiliations (names of the organization and your role(s)):

- 1.
- 2.
- 3.
- 4.

Your previous organizational affiliations (names of the organization and your role(s)):

- 1.
- 2.
- 3.
- 4.

Which of your competences and experience would you like to utilize on the Board? Check those that apply:

- | | | |
|---|--|---|
| <input type="checkbox"/> Finance or Accounting | <input type="checkbox"/> Not-for-profits | <input type="checkbox"/> Ethics |
| <input type="checkbox"/> Community Affiliations | <input type="checkbox"/> Management/Administration | <input type="checkbox"/> Strategic Planning |
| <input type="checkbox"/> Governance | <input type="checkbox"/> Legal | <input type="checkbox"/> Fundraising |
| <input type="checkbox"/> Pastoral Care | <input type="checkbox"/> Healthcare | <input type="checkbox"/> Communications |

Supplementary comments on related experience:

Other skills (of yours) that you would like to utilize?

- 1.
- 2.
- 3.
- 4.

What would you like to get for yourself out of your participation on the Board? (e.g., what types of experiences, skills to develop, interests to cultivate for you, etc.):

Briefly describe your leadership style/approach:

Supplementary comments in regard to your application:

By way of this application, I agree that:

- I can provide at least 2-4 hours a month in attendance to Board and Committee meetings, and that I do not have any conflict-of-interest in participating on the Board.
- I will take part in Hospice Muskoka orientation as well as any other role specific training to enhance and support my position on the board of directors.
- I will provide a current clean vulnerable sector police check at my own expense once the interview process is complete.

Signature: _____ Date: _____

Thank you for your interest in volunteering with Hospice Muskoka

Please Submit Your Confidential Application to: chair@hospicemuskoka.com

FOR OFFICE USE ONLY

Date Received:

Board Recommendation for Acceptance: Yes No

Disposition of Application: Accepted Not Accepted

Confidentiality Declaration Completed: Yes No

Conflict of Interest Declaration Completed: Yes No

Criminal Reference Check Completed: Yes Date:

Date Applicant Informed of Decision:

Biography and Picture Completed for Website: Yes No

Date Applicant Completed Board Orientation:

Supplementary Notes: